

2022 Board of Directors Election Application Details

The Sister Cities International (SCI) Board of Directors is elected by its voting members. The election will be held virtually with electronic voting. The results of the election will be announced at the SCI Annual Business Meeting scheduled for Friday, July 8, 2022. More information on the election, as well as service on the Board of Directors can be found in the FAQ section. Sister Cities International is committed to the values of Diversity, Equity, and Inclusion in our organization at all levels.

Nine (9) At-Large Board positions will be filled by election. Seven (7) at-large positions are for full three-year terms (2022-2025), and two (2) at-large positions are for two-year terms (2022-2024).

Candidates seeking these positions must agree to all requirements listed in the Board application. If elected, you must attend the four leadership meetings annually. Board members are required to make a meaningful Global Leaders Circle contribution of a minimum \$2,500 for each calendar year (or portion of a calendar year) they serve on the Board of Directors. Board Member Global Leader Circle contributions are expected during the first quarter of each calendar year unless special arrangements are pre-approved by the Chair.

It is the policy of the SCI Board of Directors that each candidate applying for the above positions, including current Directors running for second terms, must submit their application materials and all supplementals by **midnight on Monday, April 11, 2022**, to Kerri Carter at kcarter@sistercities.org. Applications received after this date and time will not be considered.

The application materials to be submitted include:

1. Application – to be completed, signed, and scanned. [*submit as .pdf*]
2. Narrative Portion – submit answers to the following in Word format with your application materials. All narrative answers will be reproduced in each candidate's profile on the SCI website and in other election materials produced to voting members. Please take note of all word count limits throughout the application. If an applicant exceeds the desired word count, Sister Cities International may edit your response to meet the requirements. [*submit as .docx*]
 - a) A brief biographical description, including relevant experience in your sister city program or other organizations (up to 250 words).
 - b) A statement of why you want to run for the Board of Directors (up to two hundred words).
 - c) The major skills and assets that you will bring to the Board (up to seventy-five words).
3. Headshot/Photograph – for use on election materials and ballot. [*submit as .jpeg/.png*]
4. Letter of Support – from an elected official or representative of a local sister city program (Board Chair/President/Committee Head). If you have questions about recommender's eligibility, please contact Kerri Carter at kcarter@sistercities.org. [*submit as a .pdf (max size, 1MB)*]

All candidates will receive electronic confirmation of their applications within two days of receipt. If you do not receive confirmation within two days, please contact Kerri Carter at kcarter@sistercities.org or call 202-347-8635 or 202-347-8630.

Please be sure to review the FAQ for Board applicants, available online [here](#).



This page is to be printed, signed, scanned, and submitted [in PDF format] with the other required application materials by midnight on Monday, April 11, 2022.

Salutation _____ First Name _____ Last Name _____

Company/Organization _____ Title _____

Address _____

City _____ State _____ Postal Code _____

Daytime Phone _____ Mobile Phone _____

Email _____

Local sister cities organizations to which you belong (or nearest sister city member)

City _____ State _____

Address, phone numbers, and email address will be used exclusively by Sister Cities International Staff and Board of Directors and will not be shared with members or other individuals without express consent of the applicant.

I, _____, agree to the following:

- I commit to attend four (4) board meetings each year – two meetings at the Summer Leadership Meetings (Annual Business Meeting), the Spring Leadership Meeting, and the Fall Leadership Meeting.
- I will meet the individual board member financial commitment. It is the policy of the Board of Directors that each member of the Board of Directors shall contribute, or have contributed on their behalf, a minimum of \$2,500 to the Global Leadership Circle for each calendar year during their term of office.
- I have read the Boards of Directors FAQ and have a copy of Sister Cities International’s Bylaws and Board Policies.
- I understand that upon receipt of this information, it shall be deemed that consent is given to distribute any or all of the information to the members of the Corporation, general public, media and otherwise as may be related to candidacy or election to the Board of Directors, unless expressly stated otherwise.

I understand that failure to adhere to the above, or to submit all necessary application materials, may result in non-certification of my candidacy or disqualification from Sister Cities International’s 2022 Election.

Signature _____ Date _____